

SECTION 5 - INTEGRATED MATERIEL MANAGEMENT RESPONSIBILITIES

SUBSECTION 50 - REFERENCES

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The following references are primarily applicable to the various types of integrated management cited in this section:

a. DoD 4140.26-M, Defense Integrated Materiel Management Manual for Consumable Items, Volume I - Commodity Oriented Items.

b. DoD 4140.26-M, Defense Integrated Materiel Management Manual for Consumable Items, Volume 11 - Weapon System Oriented Items.

SUBSECTION 51 - PURPOSE

The purpose of this section is to prescribe policy/procedural guidance and responsibilities for cataloging actions related to all items of supply assigned to Department of Defense (DoD) components or the General Services Administration (GSA) for commodity integrated materiel management (e.g., a Defense Supply Center (DSC), U.S. Army Tank and Automotive Command (TACOM), (GSA); and for cataloging actions related to all consumable items of supply assigned to the Military Services for weapons integrated materiel management.

SUBSECTION 52 - SCOPE

The policy/procedural guidance contained herein apply to the Military Services, Defense Logistics Agency (DLA), GSA, and other DoD activities (e.g., National Security Agency (NSA), Defense Nuclear Agency (DNA), North Atlantic Treaty Organization (NATO), and other foreign country participants in the Federal Catalog Program.

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531.01 Definitions

- a. Commodity Integrated Materiel Manager (CIMM). The activity/agency designated to exercise Integrated Materiel Management for a commodity oriented Federal Supply Classification Group/Class, commodity, or item on a DoD and/or Civil Agency basis.
- b. Weapons Integrated Materiel Manager (WIMM). The Military Service Inventory Control Point (ICP) which performs the DoD Integrated Materiel Management functions for assigned consumable items.
- c. Gaining Inventory Manager (GIM). The inventory manager responsible for assuming wholesale materiel management functions.
- d. Item Management Coding (IMC). The process of determining whether items of supply in Federal Supply Classification (FSC) classes assigned for integrated materiel management qualify for management by the individual military services or other DoD components. Coding is accomplished in accordance with established IMC criteria contained in DoD 4160.21-M, Volume 1. (See Subsection 50, reference a.)
- e. Losing inventory Manager (LIM). The inventory manager responsible for relinquishing wholesale materiel management functions.
- f. Single Submitting Activity. An activity having sole responsibility for submittal of cataloging data proposals to Defense Logistics Semites Center (DLSC) in one of the following categories:

(1) Category A Single Submitter. Where management responsibility includes all items of supply in a given FSC class, the CIMM is:

(a) The sole submitter of proposals for new or revised cataloging tools and new, reinstated, or revised item identifications.

(b) The sole submitter of new or changed data related to existing item identifications such as add or withdraw-users, changes of item status codes, or add or withdraw references.

NOTE: Management by exception, on a "by-item" basis, may be granted to a Service/Agency by ASD(I&L). When GSA (acting as a CIMM) manages exception items, it will perform the functions in subparagraph f(1)(b) above.

(2) Category B Single Submitter. Where management and cataloging responsibility is established on a "by-item" basis within a given FSC Class, the CIMM/WIMM is the sole submitter of proposed catalog data changes against existing Federal Item Identifications (FIIs) representing items of supply under the management cognizance of that activity. This includes add or withdraw users, changes in item status codes, add or withdraw references, etc., but excludes original and reinstated item identifications and proposed new or revised cataloging tools.

NOTE: The Air Force Logistics Command (Activity Codes TU and TW) is authorized to submit item management data changes, item adoption actions and withdrawal of reference number actions where the WIMM designated as the single submitter is an Air Force activity.

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* **g. Retail Manager.** A materiel manager or other designated activity within a Military Service/Agency having retail responsibility for an item of supply where the wholesale materiel management functions are performed by a CIMM including DNA, NSA, and TACOM.

h. Service Item Control Center (SICC). An activity which: (1) serves as a Military Service focal point for resolution of support problems for required weapons system oriented consumable items managed by another Military Service; (2) performs such residual technical functions as configuration control, item qualitative acceptability, allowance list preparation and maintenance of internal program support responsibility; and (3) provides assistance to the WIMM, as necessary, to support requiring Military Service users on a timely basis.

531.02 Management and Cataloging Responsibilities

a. Management responsibility for items in FSC Classes assigned to CIMMs on a "by-item" basis is determined as a result of receipt and processing, by the CIMM, of:

(1) Provisioning Supply Support Requests. (See Subsection 50, reference d.)

(2) Item Management Coding (IMC) actions. (See Subsection 50, reference a.)

(3) Requests for supply support for items obtained by means other than the provisioning process. (See Subsection 50, reference c.)

b. Cataloging responsibility for items in FSC classes assigned to CIMMs on a "by-item" basis and those assigned to WIMMs on a "by-item" basis is accomplished by a single activity designated as the single submitter of cataloging data proposals to DLSC. The categories of single submitters are listed in paragraph 531. 01f.

531.03 Material Management Decision Rule Tables

Material management and cataloging responsibility indicators and related data are established in the Defense Integrated Data System (DIDS) Material Management Decision Rule Tables (see Subsection 50, reference e) which consist of:

a. Instructions for Registering Activity Interest by CIMMs, tailored for CIMM use in registering Service/Agency interest on items accepted by the CIMM for management. The instructions specify actions to take for the conditions cited therein, such as provisioning and Item Management Coding. Included, when appropriate, is a cross-reference of each CIMM FSC class to the applicable Military Service or Civil Agency MOE Rule.

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b. Criteria for MOE Rule development for NATO and other Foreign Countries when the country has a bilateral codification agreement or a Service/Agency agreement.

c. A standard FSC Table containing the FSCS listed in cataloging Handbook H2-1 and indications as to whether the FSC is subject to (1) integrated materiel management and the integrated managers, (2) item management coding and the IMC submitter and classification activity, and (3) single submitter procedures and the single submitter. This table also indicates who the Army and Air Force Federal Supply Class Managers are, whether the FSC can have WIMM, and the Hi-Dollar Breakout Commodity Code of item intelligence data and Federal Item Logistics Data Record (FILDR) receiver. The Standard FSC Table will be used to:

(1) Validate functional assignments by FSC in accordance with published directives.

(2) Validate FSC Codes.

(3) Determine activities to receive Federal Catalog System data output distribution on an FSC basis.

d. The Major Organizational Entity (MOE) Rules, provide for establishing and maintaining a record of materiel management responsibility, cataloging responsibility (including data receivers), and type of management for an item or groups of items of supply. Included are the MOE Rule Tables, definitions of data elements contained in the tables, valid combinations of Primary and Secondary Inventory Control Activity (PICA/SICA) Level of Authority (LOA) Codes, a Wholesale-Retail Grid to reflect the various levels of Service/Agency supply management responsibilities, Foreign Military Sales (FMS) sponsorship responsibilities, and an Activity to MOE Rule cross-reference table. A MOE Rule Number and corresponding MOE Rule are established by a Military Service, Defense Intelligence Agency (DIA), DNA, DLA, NSA, GSA, Federal Aviation Administration (FAA), or U.S. Coast Guard. MOE Rules for NATO and other foreign countries are submitted by DLSC.

531.04 MOE Rule Maintenance Related to Materiel Management Decisions

a. The Military Services, Federal Agencies, and through DLSC, NATO and other countries shall maintain their respective MOE Rule Table.

b. The Military Services and Federal Agencies shall:

(1) Establish a central activity as the DIDS Materiel Management Decision Rule Table Contact Point within their respective Service/Agency authorized to submit changes to the DIDS Materiel Management Decision Rule Tables. The Service/Agency Contact Point shall, when a change to the Materiel Management Decision Rule Table(s) is required, prepare and submit such changes to DLSC, the Commander, ATTN: DLSC-F, including an indication of the effective date of the change, statement of coordination (if applicable), identification of the specific table entry to be changed (e.g., MOE Rule No. N001), and the type of change.

(2) Establish coordination channels for assuring that any changes to the DIDS Materiel Management Decision Rule Tables that affect other Services/Agencies are fully coordinated prior to submission to DLSC.

c. HQ DLA (DLA-SC) shall:

(1) Act as the DLA Contact Point formatters concerning the DIDS Materiel Management Decision Rule Tables.

(2) Resolve conflicts that cannot be resolved at the Service/Agency/DLSC level.

d. The DLSC shall:

(1) Receive and process Service/Agency prepared correspondence to change the DIDS Materiel Management Decision Rule Tables.

(2) Determine if requested change is in accordance with published policy and attempt to resolve conflicts directly with the requesting Service/Agency.

(3) Refer unresolved conflicts to HQ DLA (ATTN: DLA-SC) for resolution.

(4) Publish in the DIDS Materiel Management Decision Rule Tables a list of Contact Points that have been designated by the Military Services and Federal Agencies. DLSC is the contact point for NATO and other foreign nations.

(5) Maintain the DIDS Materiel Management Decision Rule Tables in a current status through interim issuances, changes, and revisions in accordance with the instructions contained therein.

531.05 Principles of Operation

a. CIMM Assignments on an FSC Class Basis. For items of supply assigned to a CIMM on an FSC class basis (see Appendix A), all cataloging actions shall be submitted and collaborated in accordance with the DIDS Procedures Manual.

b. CIMM Assignments on a "By-Item" Basis. For items of supply classified in those FSC classes included in the CIMM assignment (Appendix A) but the management assignment for each individual item of supply is determined on a "by-item" management coding basis, all cataloging actions shall be submitted in accordance with the DIDS Procedures Manual.

c. WIMM Assignments on a "By-Item" Basis:

(1) Items of supply classified in those FSC classes included in the WIMM assignment (Appendix B) shall be submitted in accordance with the DIDS Procedures Manual.

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(2) WIMM managed items in those FSC classes in Appendix A shall be submitted in accordance with the DIDS Procedure Manual.

d. Establishment and Withdrawal of CIMM Cognizance. The establishment in, and withdrawal from the Central Catalog File of the CIMM's cognizance shall be in accordance with the DIDS Procedures Manual,

e. Establishment and Withdrawal of WIMM Cognizance. The establishment in, and withdrawal from the Central Catalog File of the WIMM's cognizance shall be in accordance with the DIDS Procedures Manual.

f. Change of FSC Class

(1) The change of FSC class for an item of supply under integrated management of a CIMM to an area under assignment to a different CIMM or to an area not under a CIMM assignment, shall be submitted in accordance with the DIDS Procedures Manual.

(2) The change of FSC class for an item of supply under integrated management of a WIMM to an area under assignment to a CIMM shall be submitted in accordance with the DIDS Procedures Manual.

g. Change of WIMM. The change of management cognizance from a WIMM to a different WIMM shall be submitted in accordance with :

h. Cataloging Nuclear Ordnance Item. The Nuclear Ordnance Cataloging office (NOCC) functions as the single submitter for all Atomic Energy Commission (AEC) designed and controlled items and Military Service designed and controlled nuclear ordnance item irrespective of FSC class. Items so controlled shall be submitted to the NOCC in accordance with the Procedures for Processing of Nuclear Ordnance Items. (See the DIDS Procedures Manual.)

i. Cataloging Cryptologic Design Controlled Items. The NSA functions as the single submitter for all cataloging actions on source or design control cryptologic items in all FSC classes except for Category A Single Submitter Classes. These items shall be submitted to NSA for submittal to DLSC.

j. Cataloging Actions Related to Items within the Cognizance of the Directorate of Medical Materiel, Defense Personnel Support Center (DPSC)

(1) The Defense Medical Materiel Board (DMMB), established at the direction of the Secretary of Defense, shall :

(a) Operate as the single point of contact for and maintain liaison with other Government agencies in all professional and technical matters involving medical materiel.

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(b) Be responsible for item type classifications for all new medical materiel items.

(c) Continually reevaluate items already type classified.

(d) Coordinate the action of the Military Services with DPSC in type classification, reclassification, and deletion of items of medical materiel.

(e) Perform interservice coordination of medical and related items reposed for entry into the supply system.

(2) The Commander, DPSC, shall:

(a) Act as the single submitter for all items in FSCs for which DPSC has single submitter responsibility reflected in Appendix A.

(b) Submit cataloging actions to DLSC for items covered by subparagraph (2) (a) above.

(3) The Military Service Activities:

(a) Introducing new items of supply shall:

1. Send technical and supply management data together with the request for adoption of items, within the scope of subparagraph (2) (a), by their parent medical service through command channels. The medical service will review the request and determine whether or not an item meets the criteria for medical materiel. A professional and logistical evaluation will be made to ensure that the item is acceptable for medical or related use. Upon completion of professional and logistical evaluation and approval, the item will be submitted to the DMMB which will accomplish interservice coordination. Coordinated proposals shall be forwarded to DPSC for preparation of cataloging data.

2. Send cataloging data prepared in accordance with the DDS Procedures Manual, for items of nonmedical materiel within the scope of subparagraph (2) (a) above, to: Commander, Defense Personnel Support Center, ATTN: DPSC-ATC.

(b) Recommending revisions or deletions of existing items shall:

1. Submit a letter of request to the DMMB through appropriate channels for items in FSC Group 65, FSC Classes 6630 and 6640 and items in other FSC Classes that are designed primarily for use in the medical, dental and veterinary programs of one or more Military Services.

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2. Submit appropriate data in accordance with the DIDS Procedures Manual for items of nonmedical materiel within FSC Classes 6630 and 6640 to the DPSC.

k. Cataloging Actions Related to Items Within the Cognizance of the Directorate of Clothing and Textiles, DPSC

(1) The Commander, DPSC shall act as the single submitter for all items in FSCS for which DPSC has single submitter responsibility reflected in Appendix A.

(2) The Military Service activities introducing new items of supply shall:

(a) Coordinate proposals for introduction of new clothing and textile items with DPSC through the appropriate Retail Inventory Control Point as soon as tests have been completed indicating that the item satisfies the user's requirements but prior to final adoption decision and cataloging.

(b) Upon receipt of concurrence from DPSC, prepare and submit a request for cataloging action with applicable technical data.

(c) Confirm to DPSC, as applicable, that the new item has been included in the Military Service authorization documents and reference files.

531.06 Maintenance Responsibilities. When it becomes necessary to revise or update FII data, the following policy will apply for items assigned to CIMMs or WIMMs .

a. Centrally Procured Items. For items procured centrally, the cognizant CIMM/WIMM shall be responsible for revising the FII. Recorded using activities shall propose FII revisions to the cognizant CIMM/WIMM when errors are discovered or identification data is otherwise not current for items in the supply system.

b. Decentralized (Locally Procured) Items. When items are decentralized for procurement from local sources, procuring activities shall be responsible for assuring that item identification changes are proposed when items under procurement require changes in the FII. Each change shall be proposed to the cognizant inventory manager, retail manager, or SICC activity. The retail manager or SICC shall, in turn, forward a proposed revision to the responsible CIMM/WIMM for review and coordination.

531.07 Cataloging Actions in Areas Assigned to Commodity Integrated Materiel (CIMMs) on an FSC Class Basis.

a. General Instructions

(1) The procedural guidance in this subparagraph is applicable to

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the submittal and collaboration of all cataloging actions for all items assigned to a CIMM. Such assignments result when the assignment is made on the basis of a complete FSC class.

(2) These cataloging actions include proposed new or revised item names, Federal Item Identification Guides (FIIGs), reference drawings, item identifications, and related actions prepared in accordance with the DIDS Procedures Manual.

(3) The Defense personnel Support Center (DPSC) and U.S. Army Tank - Automotive Command (TACOM) function as a single catalog data submitter for assigned FSCS as reflected in Appendix A.

b. Proposed Original and Reinstated Item Identifications

(1) Military Activity and CIMM Proposals (including NSA and GSA when acting as a CIMM). All proposed original and reinstated item identifications shall be processed through, or by, the appropriate CIMM which shall be the single submitting activity to DLSC.

(2) Civil Agency proposals. Proposals originated by GSA (when not acting as a CIMM), VA, FAA, and the Coast Guard shall be submitted directly to DLSC in accordance with regular Civil Agency procedures.

c. Proposed Data Changes to FIIs

NOTE : The term "data changes" as used in this subparagraph applies to all revisions of FILDRs, all transfers between the descriptive method and the reference method; all add/delete reference number changes, item management status changes, withdraw or add MOE Rule actions and cancellations, regardless of type of item identification; and item (or part) name and FSC changes for Type 2 FIIs. (Data changes will be collaborated under the rules of paragraph 431.11.)

(1) Military Activity and CIMM Proposals (including NSA and GSA when acting as CIMM).

(a) All proposed data changes shall be submitted to the cognizant CIMM which will be the sole submitter to DLSC.

(b) The cognizant CIMM shall be responsible for collaborating Military or other DoD activity and CIMM proposals with other Military Activities and Civil Agencies which are MOE Rule recorded as data collaborators.

1. A proposal originated by a Military or other DoD Activity recorded in the Central Catalog File as a data receiver and collaborator shall be forwarded to the cognizant CIMM.

2. The CIMM shall collaborate the proposed action with all Military Activities and Civil Agencies recorded in the MOE Rule as data receivers and collaborators.

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3. Upon completion of collaboration, the CIMM shall forward the proposal to DLSC for approval.

(2) Civil Agency Proposals

(a) All proposed data change actions originated by GSA, (when not acting as a CIMM), VA, FAA, and the Coast Guard shall be submitted directly * to DLSC by the originating activities subsequent to required collaboration action. Civil Agencies as described by this paragraph shall collaborate with the CIMM and Civil Agencies recorded as data collaborators in the Central Catalog File.

(b) Civil agency collaboration actions shall be accomplished as follows:

1. A proposal originated by a Civil Agency recorded in the Central Catalog File as a data submitter, receiver, and/or collaborator, shall be collaborated with the CIMM and with Civil Agencies recorded in the MOE Rule as data receivers and collaborators.

a. The CIMM shall further collaborate the proposal with Military or other DoD activities recorded in the MOE Rule as collaborators. The CIMM shall indicate concurrence of all such recorded activities when returning the proposal to the originating Civil Agency.

b. The Civil Agency shall forward the collaborated proposal to DLSC for approval.

NOTE : When a Civil Agency is receiving supply support from a CIMM, any or all proposed data changes shall be submitted to the CIMM for collaboration action and submittal to DLSC (see subparagraph c (1) (b)).

531.08 Cataloging Actions in FSC Classes Assigned to Commodity Integrated Materiel Managers (CIMM) on a "By-Item Basis"

a. General Instructions

(1) The procedural guidance in this subparagraph is applicable to the submittal and collaboration of all cataloging actions for all items assigned to a CIMM when both management and cataloging responsibility assignments are made on a "by-item" basis. Such assignments result from:

(a) Submittal of Provisioning Supply Support Request. (See Subsection 50, reference d.)

(b) Logistics transfers resulting from IMC actions. (See Subsection 50, reference a.)

(c) Requests for supply support for item obtained by means other than the provisioning process. (See Subsection 50, reference c.)

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(2) These cataloging actions include proposed new or revised item names, Federal Item Identification Guides (FIIGs), reference drawings, item identifications, and related actions prepared in accordance with the DIDS Procedures Manual.

(3) The following CIMA management and cataloging responsibility assignments are on a "by-item" basis:

Defense Construction Supply Center (DCSC)
Defense Electronics Supply Center (DESC)
Defense General Supply Center (DGSC)
Defense Industrial Supply Center (DISC).
U.S. Army Tank-Automotive Command (TACOM) (see FSC Class exception, Appendix A)
General Services Administration (GSA)
Defense Personnel Support Center (DPSC) (for specified FSCS see Appendix A)

b. Item Identification Actions

(1) Originating Activity Proposed Original and Reinstated Item Identifications (including CIMA).

(a) All proposed original and reinstated item identifications shall be submitted directly to DLSC.

(b) Item identification and management and user data for the CIMA and each known interested Military Activity, reference number and standardization actions shall be prepared in accordance with the DIDS Procedures Manual. When a CIMA originates a proposed original or reinstated item identification for a Military Service or other DoD activity, a MOE rule shall be prepared as directed by the activity which generated the requirement for the NSN.

(2) Proposed Data Changes to FIIs.

* NOTE : The term "data changes" as used in this subparagraph applies
* to all revisions of FIDRs; all transfers between the descriptive method and the
* reference method; all add/delete reference number changes, item management status
* changes, withdraw or add MOE Rule actions and cancellations, regardless of type
* of item identification; and item (or part) name and FSC changes for Type 2 FIIs.
* (Data changes will be collaborated under the rules contained in paragraph 431.11.)

(a) Military Activity proposals (including CIMA, GSA when acting as a CIMA, NSA, DNA, and Coast Guard).

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1. All data change actions to items of supply under the cognizance of a CIMM shall be submitted by the originating Military Activity to the responsible CIMM who will be the single submitting activity to DLSC. The responsible CIMM will (1) review and determine the appropriate actions, (2) collaborate with all activities recorded in the Central Catalog File as a data collaborator, (3) submit the proposed action to DLSC. All conflicts resulting from the above-mentioned collaboration will be resolved by the CIMM prior to submittal to DLSC.

2. When an item of supply is determined not to be under the cognizance of a CIMM, the originating Military or other DoD Activity shall effect the necessary collaboration action, including Civil Agencies, and submit the proposed action directly to DLSC.

(b) Civil Agency Proposals (GSA not acting as a CIMM) -When the GSA, or FAA proposes a data change to an item for which a CIMM is recorded as the integrated materiel manager, the Civil Agency shall collaborate the proposal, when required, prior to direct submittal to DLSC.

1. Collaboration shall be directed to the recorded CIMM and to other recorded Civil Agencies which are recorded in the Central Catalog File as a data collaborator. The responsible CIMM shall further collaborate the proposal with each Military and other DoD Activity recorded in the MOE Rule as a data receiver and collaborator. The concurrence of the CIMM and of each Military or other DoD Activity shall be indicated by the CIMM upon return of the proposal to the originator for submittal to DLSC.

2. For an item of supply that is not a CIMM managed item, the originating Civil Agency shall effect the necessary collaboration action directly with the Military Activity and Civil Agency user(s) recorded in the Central Catalog File as a data collaborator.

531.09 Change of FSC Class for CIMM Items (Logistical Management Transfer)

a. When a CIMM item requires a FSC class change, for any reason, and the item when reclassified will no longer be in a FSC class assigned to that CIMM, the CIMM shall obtain concurrence in the proposed FSC class change from all recorded using activities recorded as a data collaborator (Military and Civil) prior to submitting the proposed change to DLSC. (Rules for collaboration are * contained in paragraph 431.11.) *

b. When the proposed FSC class change results in a change in the MOE Rule for the collaborating activity(ies), the collaborating activity(ies), shall submit a MOE Rule change to the CIMM along with the concurrence in the proposed FSC class change.

c. The CIMM shall submit the proposed FSC class changes and related actions in accordance with the DIDS Procedures Manual.

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531.10 Establishing/Withdrawing C IMM's Cognizance for Items of Supply

a. Establishing C IMM's Cognizance. As a result of IMC and classification, or upon assignment of an FSC class for those commodity assignments on a FSC class basis, the responsible C IMM shall establish cognizance of these items in the Central Catalog File by submitting to DISC an adoption transaction to record the responsible C IMM as manager of the item(s) of supply. In addition, the appropriate user transactions shall be submitted concurrently.

b. Withdrawing C IMM's Cognizance. When by agreements with the requiring Military Services or other DoD activities, an item is no longer to be under the integrated materiel management responsibility of a C IMM but will be retained within a Military Service or other DoD activity supply system, the responsible C IMM shall submit to DLSC an action to withdraw the C IMM from the Central Catalog File. However, in instances where the C IMM responsibility changes from cataloging and management to cataloging only, the C IMM shall submit this change only. In addition, the actions shall be submitted by the C IMM concurrently with one of the above transactions as appropriate to reflect changes in user and management interest of the various activities. At the time the agreement is reached that a C IMM will no longer centrally manage an item of supply, the Military Services shall specify which action the C IMM shall take in recording management and user interest.

c. Withdrawal of Military Activity and C IMM's Interest

(1) C IMM Proposals. When it has been determined by appropriate agreements and/or collaboration efforts that an existing item of supply under the cognizance of a C IMM is no longer required by a registered user in the performance of assigned missions and all applicable assets have been depleted, the responsible C IMM shall submit transactions to DLSC to withdraw all user interests from the Central Catalog File. When a record for a NSN exists in the C IMM's suspense file and an IMC transaction is not received from the ICP 45 days after followup, the C IMM will clear the C IMM's suspense file and withdraw the activity from the Central Catalog File. (See DoD 4140.26-M, Vol I.)

(2) Reactivation. DLSC shall retain the inactive (no user) National Stock Numbers (NSNs) with the C IMM's activity code in the Central Catalog File for aging and use in cataloging or provisioning screening purposes when the C IMM has sole-submitter responsibility on a FSC class basis. "

- NOTES: 1. Reactivation of a NSN shall **be proposed** through the **cognizant C IMM** when the item is in a FSC class assigned to a **C IMM** who has **single** submitter responsibility.
2. Reactivation of a NSN shall **be proposed directly to DLSC** when cataloging responsibility assignments are made on a "by-item" basis.
3. Reactivation, **as** used above, is limited to the submittal of an add user transaction against a **valid** NSN which is being carried in **the** Central Catalog File under inactive (nc

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manager) status. It shall not be confused with reinstatement of a cancelled NSN.

531.11 Cataloging Actions for All Items Assigned to WIMMs

a. General Instructions

(1) The procedural guidance in this subparagraph is applicable to the submittal and collaboration of all cataloging actions for all items assigned to a WIMM (see Appendix B). Such assignments result from:

(a) Submittal of requests by Military Services for assignment of new NSNS and supply support. (See Subsection 50, reference b.)

(b) Military Service management for new items of supply introduced under Joint Military Service Provisioning Agreements.

(c) Military Service retention of management of items in DLA/GSA classes resulting from IMC actions. (See Subsection 50, reference a.)

(2) These cataloging actions include proposed new or revised item names, FIIGs, reference drawings, item identifications, and related actions prepared in accordance with the DIDS Procedures Manual.

b. Proposed New and Revised Names, FIIGs, and Reference Drawings All proposals for new and revised cataloging tools shall be submitted directly to DLSC by the originating activity.

c. Proposed Original and Reinstated Item Identifications. All proposed original and reinstated item identifications shall be submitted directly to DLSC with other related data as required by the DIDS Procedures Manual. When a WIMM originates a proposed original or reinstated item identification as a result of a joint provisioning agreement, an additional add user transaction shall be submitted for the Military Semite activity or other DoD activities as otherwise directed by that activity.

d. Proposed Data Changes to FIIs. The term "data changes" as used in this paragraph applies to all revisions of published FIIs; all transfers between the descriptive method and the reference method; all reference number changes, item status code *changes*, withdraw or add owner actions and cancellation regardless of type of FII; and item (or part) name and FSC changes for Type 2 FIIs. (Rules for collaboration are contained in paragraph 431.11.) *

(1) All data change actions to items of supply under the cognizance of a WIMM shall be submitted by the originating Military Activity to the responsible WIMM or WIMM catalog agent who will be the single submitting activity to DLSC.

(2) The responsible WIMM or WIMM catalog agent will (1) review and determine the appropriate actions, (2) collaborate with all users recorded as a data collaborator in the Central Catalog File, and (3) submit the proposed action

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as required. All conflicts resulting from the above mentioned collaboration will be resolved by the WIMM or WIMM catalog agent prior to submittal.

(3) Civil agency proposals shall be directed to the WIMM or WIMM catalog agent who in turn shall collaborate with all interested DoD activities.

531.12 Establishing and Withdrawing Interest and Changing Management for WIMM

a. Establishing Interest for WIMM Items

(1) Establishing WIMM Interest on Items without Military Service Users. When a Military Service Activity determines the need to adopt a consumable item of supply, an action shall be submitted to record that activity **in the** Central Catalog File as the WIMM for the item in accordance with the DIDS Procedures Manual.

(2) Establishing Military Service Interest. As a result of receipt of a supply support request from a Military Service activity, the responsible WIMM or WIMM catalog agent shall record the Military Service(s) in the Central Catalog File in accordance with the DIDS Procedures Manual or as otherwise directed by the Military **Service** activity.

b. Withdrawal of WIMM and/or Military Service Activity Interest

(1) When it has been **determined** that an existing item of supply is no longer required by a WIMM and there are no other Military Service activities (includes Coast Guard) recorded on the item, the WIMM or WIMM catalog agent shall delete the activity from the Central Catalog File **as the managing activity in accordance with the DIDS Procedures Manual.**

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(2) When it has been determined that an existing item of supply under the cognizance of a WIMM is no longer required by other Military Service activity(ies), the responsible WIMM or WIMM catalog agent shall delete the Military Service activities (includes Coast Guard) from the Central Catalog File as users of the item in accordance with the DIDS Procedures Manual.

c. Changing Management for WIMM Items

(1) Change of Item Management Cognizance from a WIMM to a Different WIMM. When it has been determined by appropriate agreement and/or collaboration efforts that an existing Item of supply under the cognizance of a WIMM is to be transferred to a different WIMM, the following actions shall be taken by the losing WIMM or WIMM catalog agent:

(a) Submit appropriate transactions in accordance with the DIDS Procedures Manual to reflect in the Central Catalog File supply management cognizance transfer between WIMMs.

(b) As applicable, submit a transaction in accordance with the DIDS Procedures to record in the Central Catalog File interested activities within the gaining Military Service.

(c) As applicable, submit a transaction in accordance with the DIDS Procedures Manual to delete other activities within the losing Military Service.

(d) As applicable, submit a transaction(s) in accordance with the DIDS Procedures Manual to revise the MOE Rule and related data for each Military Service activity retaining interest in the item of supply.

(2) Change of Item Management Cognizance from a WIMM to a CIMM. When as a result of an FSC change with subsequent IMC action, or other coordinated management decision, item management changes from a WIMM to a CIMM, the following actions will be taken:

(a) The gaining CIMM shall submit a transaction in accordance with the DIDS Procedures Manual to change the MOE Rule and related data of the losing WIMM and gaining CIMM in the Central Catalog File.

(b) In addition, the CIMM shall also change the MOE Rule and related data in the Central Catalog File for activities presently recorded in this file as a part of the action taken above.

NOTE: When a Military Service activity requires supply support for a Coast Guard managed item (Level of Authority Code 06) in a DSC assigned FSC, the Military Activity shall submit a Provisioning Supply Support Request to the appropriate FSC. The DSC shall take action in accordance with subparagraph (2) (a) and (b).